

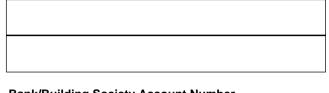


PLEASE FILL IN THE FORM USING A BALL POINT PEN

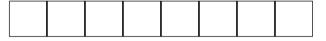
AND RETURN TO THE ADDRESS OVERLEAF

allpay Limited Re: Cottsway Housing Association Ltd Fortis et Fides Whitestone Business Park, Whitestone, Hereford. HR1 3SE

Name(s) of Account Holder(s).



Bank/Building Society Account Number



Bank Sort Code.

Name & full postal Address of your Bank or Building Society.

To: The Manager	Bank/Building Society
Address	
Postcode	

Reference



Banks and Building Societies may not accept Direct Debit Instructions on some types of Account

This Guarantee should be detached and retained by the Payer



The Direct Debit Guarantee

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

• If there are any changes to the amount, date or frequency of your Direct Debit, allpay Limited Re: COTTSWAY HOUSING ASSOCIATION LTD will notify you 3 working days in advance of your account being debited or as otherwise agreed. If you request allpay Limited Re: COTTSWAY HOUSING ASSOCIATION LTD to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

• If an error is made in the payment of your Direct Debit by allpay Limited Re: COTTSWAY HOUSING ASSOCIATION LTD or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.

- If you receive a refund you are not entitled to, you must pay it back when allpay Limited Re: COTTSWAY HOUSING ASSOCIATION LTD asks you to.

• You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.

Instruction to your Bank or Building Society to pay by Direct Debit

Service User Number



Please complete your Address and Telephone Number. This is not part of the instruction to your Bank or Building Society. For allpay Limited Re: COTTSWAY HOUSING ASSOCIATION LTD official use only.

Address

Postcode

Telephone

Ref:

Instruction to your Bank or Building Society.

Please pay allpay Limited Re: COTTSWAY HOUSING ASSOCIATION LTD Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with allpay Limited RE: COTTSWAY HOUSING ASSOCIATION LTD and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s)
Date

Direct Debit Payment Details

Client Reference Number				
1st Payment Amount	Date of 1st Payment			
Subsequent Payments	Next Due Date			
Frequency of Payment				
Please enter the details of the customer, if different from those of the bill payer overleaf:				
Name				
Address				
Postcode				

PLEASE RETURN TO:

Payments will be collected on behalf of:

COTTSWAY HOUSING ASSOCIATION LTD AVENUE TWO HEYNES PLACE, COTTSWAY HOUSE WITNEY OXFORDSHIRE OX28 4YG